Please provide the following information to file a formal request to complete a course during the teaching internship. Your request will be submitted to a committee and permission will only be granted upon approval of the committee and the Dean of Education.

Name: ___________________________________________ NetID: ________________________________
Last Name First Name Middle Initial

Major: ___________________________________________ 9 Digit ID#: ______________________________

Semester of Internship: __________________________ Overall GPA: ____________________________

Name of Course: ____________________________________________

<table>
<thead>
<tr>
<th>Course Prefix and Number</th>
<th>Course Title</th>
<th>Semester Hours</th>
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</table>

Where, how, and when will course be completed?

Institution: ____________________________________________

Please check one

Online      Independent Study      Special Topic      Regular Class      Other

Timeline of Course: Starting Date: ___________ Ending Date: ___________

Background and Justification for Request (use additional paper if necessary):

________________________________________________________________________________

________________________________________________________________________________

________________________________________________________________________________

I understand that the teaching internship semester is a full-time experience. The expectations and standards of the internship will not be reduced to accommodate my overload if permission is granted for an additional course to be completed.

Student’s Signature ________________________________ Date ________________________________

Action taken by the committee:

Approved _______ Denied _______ Date of Action ________________________________

Signature of Advisor ____________________________________________

Signature of Faculty/Committee Member ____________________________________________

Signature of Director of Clinical/Field- Based Instruction and Licensure ____________________________________________

Signature of Dean of Education ____________________________________________