# Pre-service Licensure Information Form

*This form is required for Mississippi State University to provide recommendation for licensure using the Mississippi Department of Education online ELMS system.*

*Please submit a completed copy of this form to the OCFBI office by mail, fax, email, or in person to Allen 318.*

**NOTE:** If you choose to email, do **NOT** include your SSN on this form. Please call the office to give instead.

**Office of Clinical/Field-Based Instruction and Licensure**

Attn: Laura Kate Tribble, Licensure Specialist  
Box 9710  
Mississippi State, MS 39762

**ltribble@colled.msstate.edu**  
**Phone:** (662) 325-2206  
**Fax:** (662) 325-0615

Allen Hall 318 – Mailstop 9710

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<table>
<thead>
<tr>
<th>First Name &amp; MI:</th>
<th></th>
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<tbody>
<tr>
<td>Last Name:</td>
<td></td>
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<tr>
<td>Social Security Number*:</td>
<td>Net ID &amp; 9-Digit</td>
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<tr>
<td>Date of Birth:</td>
<td>Graduation (MM/YYYY)</td>
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<td>Email:</td>
<td>Phone Number:</td>
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<tr>
<td>Primary Content/Licensure Area:</td>
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<td>(ex: Elementary, Secondary, Special Education, etc)</td>
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*SSN is required for adding recommendations using the MDE online ELMS system. If you do not provide this data we will be unable to complete your licensure request. **For your safety, do NOT email your SSN.**

**MSU Campus:**  
- [ ] Starkville  
- [ ] Meridian  
- [ ] Online

**Other Endorsements or Concentration Areas:**  
(Please check any that apply)

- [ ] AEST  
- [ ] Agriculture  
- [ ] Art  
- [ ] Biology  
- [ ] Business Education  
- [ ] Chemistry  
- [ ] Child Development  
- [ ] Computer Apps  
- [ ] Driver’s Education  
- [ ] English  
- [ ] French  
- [ ] Gen. Science  
- [ ] Health Ed  
- [ ] Other__________

- [ ] Math  
- [ ] Music – Instrumental  
- [ ] Music – Vocal  
- [ ] Nursery - Grade 1 (Early Childhood)  
- [ ] Physical Ed  
- [ ] Physics  
- [ ] Reading  
- [ ] Social Studies  
- [ ] Spanish  
- [ ] SPED Emotionally Disturbed  
- [ ] SPED Mild/Moderate  
- [ ] SPED Severe/Profound  
- [ ] TESOL

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**For OCFBI Office Use Only:**

- [ ] ACT  
- [ ] CORE  
- [ ] Praxis PLT  
- [ ] Praxis Content  
- [ ] Foundations of Reading  
  
  Educator ID:______________