

UNDERGRADUATE EDUCATION ADVISORY COMMITTEE

	Term Expiration
Dr. Kirk Swortzel – School of Human Sciences	2009
Dr. Richard Human – Music Education	2009
Dr. Renatra Tompkins – Curriculum and Instruction (Secondary Education)	2010
Dr. Anastasia Elder – Counseling, Educational Psychology, & Special Education (Special Ed)	2008
Dr. Kay Brocato – Curriculum and Instruction	2009
Dr. Margaret Pope – Curriculum and Instruction (Elementary Education)	2009
Dr. Connie Forde – Instruc Sys, Leadership, & Workforce Development	2010
Dr. Linda Morse – Counseling, Educational Psychology, and Special Education (Ed. Psy)	2009
Dr. Trey Hoyt – Kinesiology	2010

Ex-Officio

Dr. Sue Minchew, Associate Dean	College of Education
Dr. Elton Moore, Associate Dean for Research and Assessment	College of Education
Dr. Teresa Jayroe, Director	Office of Clinical/Field-Based Instruction

Purposes, Procedures, and Membership

The primary purpose of the Undergraduate Education Advisory Committee (UGEAC) is to assist the College of Education in reviewing policies, standards, and guidelines for all undergraduate programs, as well as policy recommendations to the Dean. For example, this committee will recommend admission standards for teacher education and will regularly review the professional education core curriculum for teacher education majors.

Recommendations on these matters will be made to the Assistant to the Dean for Student Services and/or the Dean of the College of Education (COE). The UGEAC also informs the Box Council through the elected chair of the UGEAC (who serves as an ex-officio member of the Box Council) concerning administrative policies and procedures for the coordination of all undergraduate programs.

The membership of the UGEAC is comprised of one representative each from: Educational Psychology, Elementary Education, Secondary Education, Special Education, Music Education, Kinesiology, Instructional Systems and Workforce Development, Agricultural Information Science and Education, and the School of Human Sciences. To serve one must at least have the rank of the assistant professor and be in the rank for at least 3 years. Each member will be elected by the entire department (instructor or above) for a non-consecutive two-year term. Membership will be staggered with four members being elected by January 31 of each year. The Director of Clinical/Field-Based Instruction and Licensure will serve as an ex-officio member. There shall be two ex-officio student representatives to the Council elected from the membership of the College of Education Ambassadors. The Ambassadors are to choose a representative from a teacher education program and a student from a program other than a teacher preparatory program. The representative should preferably be a junior. Senior teacher education students are ineligible because meetings conflict with student teaching. If both positions cannot be filled by COE Ambassadors, the Ambassadors are to recruit student representative(s) from the general COE population. Membership on the committee will begin in the fall semester after the election.

The chair of this committee will be elected from and by the membership of the UGEAC. In addition to calling and conducting meetings of the committee, the Chair shall report to the Assistant Dean for Curriculum and Learning Outcomes (COE), present a summary of the UGEAC activity at the COE Spring General Faculty Meeting, and serve as ex-officio member of the Box Council.

This committee traditionally meets on the second Friday of a month at 2:00 p.m. in the conference room during the fall and spring semesters.